

NOTE: IF THIS MEETING IS CANCELLED DUE TO INCLEMENT WEATHER, IT WILL BE HELD THE FOLLOWING DAY ON TUESDAY, FEBRUARY 11, 2014 IN THE LIBRARY STARTING AT 7:00 PM.

AGENDA

- 7:00 p.m. Public Comment.
- 7:05 p.m. Brendhan Zubricki - Presentation of his Town Administrator's Report for the period December 7, 2013 through January 3rd, 2014, regarding the following:
- Renewal of Information Technology Agreement with City of Melrose
 - Contract for the Provision of Summer Camp Services
 - Finalization of RFP for the Promotion of Town Resources
 - Hiring of an Appraiser for Potential Sales at Beach Circle
 - Preliminary Draft Annual Town Meeting Warrant
- 7:30 p.m. A. Raymond Randall, Jr. and Conomo Point Planning Committee to discuss Conomo Point mind maps.
- 8:00 p.m. Discussion with Police Chief Silva regarding his CY2013 accomplishments and his CY2014 goals.

Other Business:

- Approve the weekly warrant in the amount of \$.
- Approve the minutes for the Selectmen's January 17th and January 21st, 2014, Open Meeting and the January 17th, 2014, Executive Session.
- Consider voting to release Executive Session minutes from January 10, 2011.
- Vote to reappoint Richard Carter to the Appeals Board and vote to reappoint Margaret Nelson and Keith Carter as Appeals Board Alternates. Sign the appointment cards.
- Vote to approve an application to MA Department of Environmental Protection to allow the Police Department and the Board of Health to hold a hazardous waste collection day (drug take back day).
- Review and approve a building permit for repair to a patio area at Shea's Riverside.
- Consider appointing Keith Symmes to the Historical Commission at the recommendation of Historic Commission Chair Richard Stevens.
- Consider appointing Martha Thompson as the Essex Housing Authority's representative to the Community Preservation Committee as recommended by EHA Chair Diane Polley.
- Consider a request to rent Centennial Grove, the Field of Dreams, and the Cottage on August 16, 2014, for a wedding.
- Personnel Board Matters:

- Set the Cost of Living Allowance percentage for FY2015 for non-union personnel.
 - Discuss and set FY2015 merit pay for the Treasurer/Tax Collector, the Town Clerk, the Selectmen's Assistant, and the Librarian.
 - Discuss and potentially set market-rate compensation adjustment for FY2015 for the Animal Control Officer and the Animal Health Inspector.
 - Discuss proposal from the Fire Department for a full-time Fire Chief.
- Conomo Point Matters:
- See correspondence from Sarah Cushing.
 - See correspondence from Carolyn L. Ruocco.
- Executive Session Expected:
- Town Counsel to discuss pending litigation concerning the case of Glenn Mores, et al. v. Board of Assessors of the Town of Essex, ATB Docket No. F316503 and pending litigation concerning the case of Richard D. Rettberg, et al. v. Board of Assessors of the Town of Essex, ATB Docket No. F317827, and any other matters that are presently pending for the Town of Essex before the Appellate Tax Board.
 - Discussion regarding the lease, sale, and value of real property at Conomo Point.
 - Discussion of pending litigation concerning the case of Judson Pratt, et al. v. the Town of Essex, Essex Superior Court C.A. No. ESCV2012-00936B.
 - Discussion of pending litigation concerning the case of Walker et al. v. The Town of Essex, Essex Superior Court C.A. No. ESCV2012-02221.
 - Discussion of pending litigation concerning the case of the Town of Essex vs. the Estate of Judith H. Foley, Northeast Housing Court C.A. No. 09H77SP003249.
 - Executive Session to discuss complaints or charges made against a public employee pursuant to G.L. c.30A, s.21, paragraph 1.
 - Discussion relative to Restrictive Covenant and/or Easement concerning 23-25-27 Centennial Grove Road.
- Items that could not be reasonably anticipated by the Open Meeting Law posting deadline.

Licensing Board:

Auction Permit:

- Blackwood March Antiques, Michael March, for use on Wednesday, February 26, 2014, between the hours of 4:00 and 10:00 p.m. within the confines of Woodman's Function Hall at 125 Main Street.

One-Day Entertainment License:

- Alan McCoy Wedding for use on Saturday, August 16, 2014, between the hours of 2:00 pm and 12:00 am within the confines of Centennial Grove.

One-Day Wine and Malt License:

- Alan McCoy Wedding for use on Saturday, August 16, 2014, between the hours of **2:00 pm and 12:00 am** within the confines of Centennial Grove, pending employment of a special Police detail and a certificate of liability insurance with the Town listed as beneficiary in the amount of \$1,000,000.

Non-Recreational Seasonal Clamming Permit:

- Kenneth F. Glass of Manchester, MA sponsored by Mike Soucy of Lakeshore Drive
- Charles D. Neville of Wakefield, MA sponsored by Stephen Hartley of Conomo Lane

Commercial Clamming Permit:

- Stephen Aiello

Senior Clamming Permit:

- Robert Doane
- Charles A. McNeil

Student Clamming Permit:

- Jonathan Guerin

REMINDER: The next regular Board of Selectmen's meeting will take place on Monday February 24th, 2014, at 7:00 p.m. in the TOHP Burnham Library on Martin Street.